

Royal City Housing Co-operative Inc.

Parking & Garage Policy

Section 1: Purpose

To ensure a fair and equitable system for member parking, a maintainable parking system, and a safe environment in the parking garage.

Section 2: Vehicles

- 1) The term “vehicle” includes but is not limited to cars, vans, motorcycles, trailers, tent trailers, boats on trailers, and all such conveyances that are motorized and/or roadworthy.
- 2) Members are responsible for ensuring that every person living in and/or visiting their household, knows and understands the rules of this policy.
- 3) All members are required to have their vehicle(s) insured and registered in the province of Ontario.
- 4) All members/households are required to register their vehicles with the Co-op Management Office before use of the parking garage will be permitted. The vehicle description, and license plate number must be provided.
- 5) Members/households cannot register vehicles that do not belong to a person living in the household. Members, or persons in the household who drive a work vehicle must provide a letter from their employer stating the description and license plate number of the vehicle when registering
- 6) All vehicles parked in the parking garage, regardless of the owner, must have an attached license plate at all times.
- 7) Members who park a vehicle in the parking garage are required to pay a monthly parking fee, per vehicle. Parking fees are to be paid on or before the 1st of the month, with the regular monthly housing charge. Non-payment of parking charges are subject to Article 11 of the Occupancy Bylaw.
- 8) Parking fees will be determined by the Board of Directors and approved by the membership at the Annual Budget Meeting (ABM).
- 9) Use of the parking garage is only for members, persons approved by the Board of Directors to live in the member units, and staff.
 - exceptions may be granted by the Board of Directors when appropriate
- 10) Parking spaces in the garage will be assigned by the Co-op Management Office based on registration and availability.
- 11) All members must park their vehicles in their assigned parking space(s) only.
- 12) Members/households cannot park or store camping trailers, boats, or oversized/commercial trucks/vans in the parking garage.
- 13) Members/households who park in the parking garage are expected at all times to keep their vehicles in such a state of repair that they cause no excessive noise, and/or no damage to the parking garage surfaces and/or driveway.

- 14) All vehicles parked on co-op property must be licensed, insured and roadworthy. Derelict or otherwise non-functioning or non-roadworthy vehicles, that a member does not intend to repair and/or will not be repaired immediately, cannot be stored on co-op property. Such vehicles may be ticketed and/or towed at the owner's expense.
- 15) Vehicles that are non-functioning or non-roadworthy may stay on co-op property for a maximum of seven days. If the vehicle cannot or will not be repaired in this time frame, the member/household must notify the Co-op Management Office in writing before the seven-day period has been reached/ expired and a decision will be rendered by the Board of Directors. Abandoned vehicles will be ticketed and towed at the owner's expense.
- 16) Minor and/or major vehicle maintenance work will not be permitted in the parking garage or on co-op property.
- 17) Members/households are not permitted to park in any parking spaces on the property that is designated as Visitor Parking. No visitor parking will be allowed in the parking garage.
- 18) Members/households and guests cannot park vehicles anywhere that is designated as No Parking and/or a Fire Route. Members/households and guests cannot park on or blocking a sidewalk, blocking the driveway and/or garage entrance, or in front of the garbage bins.
- 19) Any/all persons driving on Royal City property will not exceed a speed limit of 10 km/hr.

Section 3: Parking Garage

- 20) Bicycles can be stored in the parking garage, but must be kept neatly in the provided bicycles racks, to a maximum of one bicycle per person within the household.
- 21) Member/households cannot store any personal items, other than bicycles, in the parking garage.
- 22) Members/households cannot use the parking garage as a workshop and/or operate power tools within the garage.
- 23) Smoking and/or vaping is not permitted in the garage at any time.
- 24) Playing in the garage is not permitted at any time.

Section 3: Other

- 25) Violations of this policy may result in the loss of parking privileges. Any cost incurred to the Co-op as a result of enforcing this policy will be passed on to the member(s).
- 26) Any vehicle that is motorized and weighting more than 50 lbs., and/or is permitted to drive on a road, is not permitted inside a member's unit. Mobility devises are exempt.

Passed by the Board of Directors on June 20, 2024